

Executive Board of Directors of the
FLLAC Educational Collaborative
Meeting Minutes for August 16, 2018

Voting Members Present:

Mr. Andre Ravenelle (Chair)
Dr. Gary Mazzola
Dr. Steven Meyer
Dr. Elizabeth Schaper
Mr. Mark Pellegrino
Dr. Kathleen Burnham

Non-Members Present:

Dr. Richard Murphy
Ms. Terri Burchfield
Ms. Marsha Januskiewicz

Mr. Ravenelle called the board meeting to order at 8:43 am.

An announcement was made that this meeting was being recorded.

Approval of Minutes:

Dr. Meyer motioned to approve the minutes of June 7 (first meeting), Mr. Pellegrino seconded the motion. All in favor.

Dr. Meyer motioned to approve the minutes of June 7 (second meeting), Dr. Schaper seconded the motion. All in favor.

Discussion Items:

Welcome New Members- Introductions were made around the table.

Edgenuity Update, Greg Moore- Mr. Moore presented Edgenuity to the board and answered questions regarding this virtual school platform.

Update on Caldwell RFP- Dr. Murphy informed the board that the RFP's (lease and purchase) were issued to local realtors and posted on the state website. He explained that the due date is August 22 and is hoping to bring a recommendation to the board at the September 13th board meeting.

Update on ASD/DD 18-22 Classroom- Dr. Murphy explained that although the board approved adding an 18-22 classroom that he was unable to locate a suitable space. Dr. Murphy said that he will continue to search for an appropriate setting.

New Treasurer- Dr. Murphy informed the board that Joe Hazelwood would no longer be serving as treasurer. Dr. Murphy reported that former superintendent Terry Ingano expressed an interest in the position.

Action Items:

Election of New Board Officers and Committee Members-

Board Chair- Dr. Mazzola motioned to appoint Dr. Malone as FLLAC Board Chair. Dr. Meyer seconded the motion. All in favor.

Vice Chair- Dr. Mazzola motioned to appoint himself as Vice Chair. Mr. Pellegrino seconded the motion. All in favor.

Secretary- Dr. Mazzola motioned to appoint Dr. Schaper as Secretary. Dr. Burnham seconded the motion. All in favor.

Budget Committee- Dr. Meyer volunteered to serve on this committee.

Personnel- Mr. Pellegrino volunteered to serve on this committee.

Governance- Dr. Kathleen volunteered to serve on this committee. Dr. Malone was appointed to this committee.

Space- Dr. Mazzola volunteered to serve on this committee.

Warrant- Dr. Kathleen volunteered to serve on this committee.

Dr. Murphy reminded the FLLAC board members to have their school committees appoint them to the FLLAC Board and forward the date of this appointment to Dr. Murphy.

Appointment of Auditor- Dr. Murphy asked that the Board approve the appointment of Karen Spinelli, CPA, to perform the FLLAC audit this year. Dr. Meyer motioned to accept Karen Spinelli as the FLLAC Auditor. Dr. Burnham seconded the motion. All in favor.

Vote to approve changes to Personnel Manual- Dr. Murphy presented the Board with a summary of changes to the current Personnel and Policy Manual and asked the Board to approve the revised Personnel and Policy Manual. Mr. Pellegrino motioned to accept the changes to the FLLAC Personnel and Policy Manual. Dr. Meyer seconded the motion. All in favor.

Vote on Treasurer Position- Mr. Pellegrino motioned to accept Mr. Ingano as FLLAC Treasurer. Dr. Mazzola seconded the motion. Dr. Schaper voiced her concern as to the process of appointment and asked that it be publicly posted before the vote. The board agreed. The motion was amended: Mr. Pellegrino motioned to accept Mr. Ingano as interim FLLAC Treasurer while the job is posted. Dr. Mazzola seconded the motion. All in favor.

Vote to approve new hires- Dr. Mazzola motioned to accept the list of new hires as of August 18th, 2018. Dr. Steven Meyer seconded the motion. Dr. Schaper abstained from the vote. The motion was passed.

Executive Director Evaluation- Dr. Mazzola explained the survey he distributed to the board and the results of the survey regarding the performance of Dr. Murphy. Dr. Mazzola spoke of three areas of concern: retention of teachers and attracting staff, capital plan for building maintenance and internal controls regarding receipts and reimbursement. The Board decided to meet again before the next Board meeting in Executive Session to discuss the language of Dr. Murphy's contract and to determine his merit bonuses based on his current contract.

Executive Director's Report:

Dr. Murphy reported above budgeted numbers for the ASD/DD and Caldwell Elementary programs. Dr. Murphy stated that last year was a good financial year and Ms. Burchfield reported a \$380,000 surplus. Dr. Murphy, with the permission of the

board, purchased new technology and provided a play structure at the Caldwell Elementary Program from this surplus.

New Business:

Dr. Murphy read a letter to Mr. Ravenelle expressing the boards' thanks as he moves on to another position. Dr. Murphy also presented him with a FLLAC lamp.

Adjournment:

Dr. Meyer motioned to adjourn at 10:28 am. Dr. Schaper seconded the motion. All in favor.

Respectfully submitted,
Marsha Januskiewicz
Recording Secretary