

Executive Board of Directors of the
Keystone Educational Collaborative
Meeting Minutes for September 10, 2020, 8:30am

ZOOM meeting link:

<https://zoom.us/j/96397644234?pwd=Qm9FeIZWcDVPMDg1U0N5WINmRzZ3Zz09>

Voting Members Present:

Ms. Ellen Holmes

Dr. Steven Meyer

Dr. Kathleen Burnham

Ms. Joan Landers

Dr. Mary Malone (Chair)

Mr. Brad Morgan

Mr. Richard Meagher

Mr. Mark Pellegrino

Non-Members Present:

Mr. John Demanche

Ms. Marsha Januskiewicz

Ms. Terri Burchfield

Ms. Ruth Hersh

Dr. Malone called the board meeting to order at 8:40 am.

An announcement was made that this meeting was being recorded.

Roll Call: Ms. Ellen Holmes, Dr. Steven Meyer, Dr. Kathleen Burnham, Dr. Mary Malone (Chair), Mr. Brad Morgan, Mr. Mark Pellegrino.

Approval of Minutes:

Ms. Holmes motioned to approve the minutes of August 13, 2020. Mr. Morgan seconded the motion. All were in favor by a roll call vote. Ms. Holmes-Yes, Dr. Meyer-Yes, Dr. Burnham-Yes, Dr. Malone-Yes, Mr. Morgan-Yes, Mr. Pellegrino-Yes. All in favor. Motion was passed.

Census Update:

Mr. Demanche reported that currently the collaborative is above projected census and has 10 referrals in progress. Mr. Demanche explained that he will be assessing the physical vs virtual needs of the students and the need to seek additional space.

Status Update:

Program Clarity- Mr. Demanche explained that three brochures explaining the Keystone Collaborative have been developed and printed for distribution to special education offices and prospective families. Mr. Demanche also reminded the Board that the website is another excellent source of information.

Space Agreement- Mr. Demanche reported that he is still seeking space for classrooms due to district proposed reopening plans.

Keystone Reopening Draft- Mr. Demanche reminded the board that a Keystone Reopening Draft was approved at the August 20th board meeting and submitted. He explained that the reopening process is fluid with logistics that are still under review. Mr. Demanche reported that the current data survey found 60-70% of students families want in person instruction and that 70-80% of teachers and paraprofessionals feel comfortable returning to in person learning.

Contract Services- Mr. Demanche reviewed the cost effective ways the collaborative is supporting members in supplying their district student needs in the form of: PTA services with DPT oversight, Clinic Service for adaptive equipment, COTA services with OT oversight, AAC evaluations offered from Keystone SLP, BCBA consult, CPI training, nursing staff and school psychologist. He also mentioned that Delta T/PHRS who connects professionals with clients, are cost effective, supply Teacher/Paras in shortages, employee base vs. per diem and the company takes all liability risks on sick time and federal mandates on COVID19.

Mr. Meagher and Ms. Landers joined the meeting at 8:49am.

Discussion:

First day of school- Mr. Demanche informed the Board that Keystone went live on September 2, 2020. Mr. Demanche reported that 80-85% of students attended while approximately 2-5% attended remotely.

Policy Clarification- Mr. Demanche retrained Keystone staff on appropriate cloth facemasks for staff and students. He stated that facemasks must be in alignment with the organization policy (e.g. no bandana allowed).

Action Items:

Budget Amendment- Mr. Demanche informed the board that collaboratives do not qualify for any of the emergency funds for technology needs, PPE or environmental modification as it relates to COVID, therefore, he asked for a surcharge of \$225 per student for COVID related expenses. Mr. Demanche reminded the board that this budget amendment was presented at the August 20, 2020 board meeting and recommended that it be voted on at today's meeting. Mr. Pelligrino asked that it be billed as a single charge separate from the tuition invoice and submitted before 12-31-2020. Ms. Holmes motioned to approve the surcharge of \$225 per student for COVID related expenses. Mr. Morgan seconded the motion. Roll Call: Ms. Holmes-Yes, Dr. Meyer-Yes, Dr. Burnham-Yes, Dr. Malone-Yes, Mr. Morgan-Yes, Mr. Pellegrino-Yes, Ms. Landers-Yes, Mr. Meagher- Yes. All in favor. Motion was passed.

New business: None

Adjournment:

Dr. Meyer motioned to adjourn at 8:56am. Ms. Landers seconded the motion. Roll Call: Ms. Holmes-Yes, Dr. Meyer-Yes, Dr. Burnham-Yes, Dr. Malone-Yes, Mr. Morgan-Yes, Mr. Pellegrino-Yes, Ms. Landers-Yes, Mr. Meagher- Yes. All in favor. Motion was passed.

Respectfully submitted,
Marsha Januskiewicz
Recording Secretary