

Executive Board of Directors of the
Keystone Educational Collaborative
Meeting Minutes for June 3, 2021, 8:30am

ZOOM meeting link:

<https://zoom.us/j/95946694309?pwd=SWlxN1grN3d0aHdHM3FWcWVOSGw5Zz09>

Meeting ID: 959 4669 4309, Passcode: 026123

Voting Members Present:

Dr. Kathleen Burnham
Dr. Mary Malone
Ms. Ellen Holmes
Dr. Steven Meyer
Mr. Richard Meagher
Dr. Sheila Muir
Dr. Mark Pellegrino
Mr. Thad King

Non-Members Present:

Mr. John Demanche
Ms. Terri Burchfield
Ms. Marsha Januskiewicz

Dr. Malone called the board meeting to order at 8:05 am.

An announcement was made that this meeting was being recorded.

Ms. Holmes motioned to enter into Executive Session at 8:07 am for the purpose of contract negotiation. Dr. Muir seconded the motion. Roll call: Dr. Kathleen Burnham-Yes, Dr. Mary Malone-Yes, Ms. Ellen Holmes-Yes, Dr. Steven Meyer-Yes, Mr. Richard Meagher-Yes, Dr. Sheila Muir- Yes, Dr. Mark Pellegrino-Yes. Vote was unanimous. Motion was passed.

Resume regular session at 8:44 am. Roll call was performed.

Roll call: Dr. Kathleen Burnham, Dr. Mary Malone, Ms. Ellen Holmes, Dr. Steven Meyer, Mr. Richard Meagher, Dr. Sheila Muir, Dr. Mark Pellegrino, Mr. Thad King.

Approval of Minutes:

Dr. Pellegrino motioned to approve the minutes of the April 29, 2021, meeting.

Ms. Holmes seconded the motion. Roll Call: Dr. Kathleen Burnham-Yes, Dr. Mary Malone-Yes, Ms. Ellen Holmes-Yes, Dr. Steven Meyer-Yes, Mr. Richard Meagher-Yes, Dr. Sheila Muir- Yes, Dr. Mark Pellegrino-Yes, Mr. Thad King-Yes. Vote was unanimous. Motion was passed.

Status Update:

Annual Evaluation of the Executive Director-

Dr. Malone reported that Mr. Demanche was found proficient in every area but encouraged Mr. Demanche to proactively keep the board informed of any changes and to keep working together as a collaborative. Mr. Demanche thanked the board for their constructive feedback. Dr. Malone recommended that the board develop a better rating method for future evaluations.

Census Update-

Mr. Demanche reported that the current census is above the projected census as shown in the graph that Mr. Demanche provided.

Referral Data-

Mr. Demanche presented and explained the breakdown of direct placement vs. Extended Evaluations to the board.

Space Agreement Projections-

Mr. Demanche informed the board that space use agreements will be sent to those districts that Keystone leases space in. Mr. Demanche also asked districts to contact him if they have any available space in their schools.

Contract Services-

Mr. Demanche told the board that he will be reaching out to the Special Education directors to plan for fall service needs.

Strategic Goal #2- Notre Dame Site, Fitchburg-

Mr. Demanche stated that the Notre Dame site has been sold to an out of state developer, but the collaborative will continue to research alternate locations.

Keystone Full Cycle Program Review-

Mr. Demanche reminded the board that the self-assessment and document stage is due August 5, 2021. He informed the board that program administrators may be contacting districts to retrieve data that may not have been received.

New member- DESE Approval letter-

Mr. Demanche informed the board that the collaborative has received the approval letter from

DESE regarding the acceptance of new member Narragansett RSD.

Action Items:

Board Calendar-Vote to accept the Board Calendar for SY2021-2022

Dr. Pellegrino motioned to accept the board calendar for SY2021-2022 as presented. Dr. Muir seconded the motion. Roll Call: Dr. Kathleen Burnham-Yes, Dr. Mary Malone-Yes, Ms. Ellen Holmes-Yes, Dr. Steven Meyer-Yes, Mr. Richard Meagher-Yes, Dr. Sheila Muir- Yes, Dr. Mark Pellegrino-Yes, Mr. Thad King. Vote was unanimous. Motion was passed.

Board Committees-

The board agreed to wait until the August 2021 board meeting before electing committees.

Edgenuity contract-

Mr. Demanche reported that he spoke with DESE and was told that they only verified curriculum. The board found both positive and negative aspects to Edgenuity but after discussing the issues decided to renew the Edgenuity contract for next year. Dr. Pellegrino motioned to approve the contract for next year. Ms. Holmes seconded the motion. Roll Call: Dr. Kathleen Burnham-Yes, Dr. Mary Malone-Yes, Ms. Ellen Holmes-Yes, Dr. Steven Meyer-Yes, Mr. Richard Meagher-Yes, Dr. Sheila Muir- Yes, Dr. Mark Pellegrino-Yes, Mr. Thad King. Vote was unanimous. Motion was passed.

New Business:

Happy retirement and best wishes were expressed to Dr. Malone.

Adjournment:

Ms. Holmes motioned to adjourn the meeting at 9:39 am. Dr. Pellegrino seconded the motion. Roll Call: Dr. Kathleen Burnham-Yes, Dr. Mary Malone-Yes, Ms. Ellen Holmes-Yes, Dr. Steven Meyer-Yes, Mr. Richard Meagher-Yes, Dr. Sheila Muir- Yes, Dr. Mark Pellegrino-Yes, Mr. Thad King. Vote was unanimous. Motion was passed.

Respectfully submitted,
Marsha Januskiewicz
Recording Secretary