



Massachusetts Department of Elementary and Secondary Education

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Jeffrey C. Riley
Commissioner

Dear Collaborative Program Review Participant,

As you may know, your collaborative will participate in a Massachusetts Department of Elementary and Secondary Education Program Review during the week of March 7, 2022. The Program Review onsite is one of the Department's means of reviewing the implementation of federal and state program requirements. You have been *potentially* selected to do an interview with a Department of Elementary and Secondary Education staff member to share your knowledge of your program and your experiences in implementing services for students who attend your program.

If you would like to know the requirements that will be reviewed during the review, you may request a copy of the Department's Program Review criteria. The documents containing these criteria are available online at <http://www.doe.mass.edu/oases/>. Please note that the Department does not rate staff in any way. No individual names appear in the Department's Program Review reports.

Should you have any questions regarding this process, or wish to provide additional information after the interview, you may contact me by email at christine.romancewicz@mass.gov. The onsite team looks forward to meeting staff in your collaborative and learning about its programs.

Thank you for your participation in this process.

Sincerely,

Christine Romancewicz, Chairperson